



## **BY-LAWS OF CSSSA, INC., d/b/a/ CAMP SUMTER GUN CLUB**

1295 Stubbs Road, Andersonville, Georgia 31711

Mailing Address: CSSSA, Inc., P.O. Box 47, Andersonville, GA 31711-0047

### **ARTICLE 1 – NAME**

The name of this organization shall be CSSSA, Inc. d/b/a “The Camp Sumter Gun Club” a subsidiary of CSSSA, Inc. CSSSA, Inc. is a non-stock, nonprofit corporation created under the provisions of O.C.G.A § 14-3-101, et seq. of the Georgia Nonprofit Corporation Code, which shall function as, and adopt the by-laws for, a shooting club, (hereinafter referred to as “CSSSA” or “the Club”).

### **ARTICLE 2 – PURPOSE**

(a) The purposes for which the corporation is organized shall include regular education of law-abiding citizens in personal safety, personal responsibility, the safe ownership, operation and storage of firearms, the promotion and encouragement of organized shooting activities among its members and guests and youth to provide the spirit of competition, a better knowledge of the safe handling and proper use and care of firearms, as well as improved marksmanship. It shall have the further objective and purpose to develop the characteristics of honesty, good fellowship, self-discipline, team play and self-reliance which are essentials of good sportsmanship and the

foundation of patriotism, and to conduct any lawful affairs for which corporations may be incorporated under the Georgia Non-Profit Corporation Act.

(b) Objectives of CSSSA shall be to encourage and to regularly provide firearms education and training of adults and youth and the organized shooting of firearms among those persons residing in our community, with a view toward a better knowledge on the part of such persons of the safe handling and proper care of firearms, as well as improved marksmanship. The Club shall pursue these objectives in accordance with the purposes and objectives of Georgia Sport Shooting Association (“GSSA”). CSSSA will also encourage and provide training in the use of firearms for sport as an essential contribution to national security, for personal defense and as a bulwark of individual liberty. CSSSA shall maintain affiliation with the GSSA and shall own and operate a sport shooting range. A sport shooting range as defined under Georgia law means an area designated and operated by a person for the sport shooting of firearms and not available for such use by the public without payment of a fee, membership contribution, or dues or by invitation of an authorized person, or any area so designated and operated by a unit of government, regardless of the terms of admission thereto. CSSSA will own and operate a sport shooting range which will be designed for the safe use of rifles, pistols and shotguns.

### **ARTICLE 3 – MEMBERSHIP**

(a) Any individual eighteen (18) years of age or older may become a member of CSSSA, provided a vacancy exists, after:

- (1) Completing a membership application.
- (2) Agreeing to be bound by all applicable Club Rules and Regulations.
- (3) Be a citizen of the United States or be lawfully in this country and state.

- (4) Present a copy of your Georgia Weapons Carry License or a completed CSSSA Law Enforcement Verification form signed by a law enforcement official.
- (5) Be able to lawfully own and possess a firearm in this state.
- (6) Payment of annual dues and any other applicable fees.

(b) Membership in CSSSA shall not be restricted in any way by an applicant's race, religion, sex, or country of origin.

(c) It will be the responsibility and duty of each member in good standing, in a timely manner, to keep the Club informed of any changes in mailing address, email address, phone number changes of any other changes in information that is no longer accurate contained in the Member's original membership application.

#### **ARTICLE 4 – NRA MEMBERSHIP AND CLUB DUES**

(a) All members, Directors, and Officers of the Club are encouraged to be members of the National Rifle Association of America ("NRA").

(b) The Club's Board of Directors shall, from time to time, set the amount of the annual dues and assessments, if any, that each member of the Club must pay to be considered a member in good standing of the Club. Such dues shall be payable by each member not later than May 1<sup>st</sup> of each year. No member of the Club in arrears after May 15th shall be a member in good standing of the Club, and as such, will not be eligible to vote or to enjoy any of the other privileges or benefits of the Club.

(c) The Board of Directors may suspend the acceptance of membership applications until such time that a maximum membership level be established and approved by the general membership at a regularly scheduled meeting. A majority vote of the board of Directors shall be required to adopt a maximum membership level. If a maximum membership level is established,

the Board of Directors shall develop a procedure for the processing of applications once the maximum membership level is reached to create a “waiting list.”

## **ARTICLE 5 – MEETINGS**

(a) Annual meeting. The annual meeting of CSSSA shall be held on a date and time to be determined by the President each calendar year. The Club Officers and Directors shall be elected at the annual meeting. If the annual meeting does not take place at the time fixed, it shall be held within a reasonable time thereafter. Notice of the time, place and matters to be covered at the Annual Meeting shall be given in writing, by electronic mail and posted on the Club website calendar, to all Club members in good standing not less than seven (7) days prior to the Annual Meeting. It is the responsibility of the member to provide the Club correct addresses for electronic mail and to review notices on the Club website.

(b) Regular Meetings. The regular business meetings of the club for the transaction of ordinary business shall be held at least quarterly at a date and time decided on at a preceding meeting or by notice by electronic mail (email), to all Club members in good standing not less than seven (7) days prior to the Regular Meeting.

(c) Special Meetings. A special meeting of the Club may be held at any time upon the call of the President, or upon the call of the Board of Directors, or upon the demand, in writing, stating the object of the proposed meeting, and signed by not less than 20% of the Club members then in good standing. Notice of the time, place, and subject of the meeting shall be given all Club Officers and Board members and Club members in good standing in writing by electronic mail (email) not less than seven (7) days prior to the date fixed for the holding of the meeting. The place of any

such special meetings shall be at the Club range on Stubbs Road or such other place as shall be designated by the President.

(d) Quorum. Ten percent (10%) of the club members in good standing shall constitute a quorum at any meeting for the purpose of the conduct of Club business.

## **ARTICLE 6 – OFFICERS and BOARD of DIRECTORS**

(a) The Officers of the Club shall be a President, Vice-President, Secretary, and Treasurer. One person may serve as Secretary and Treasurer. The President, Vice President and Secretary shall constitute the Board of Directors of the Club. The Officers and Directors shall be elected by a majority vote of the members in good standing at the annual meeting of the Club. Directors shall hold office for a term of two (2) years, and/or will remain Directors until their successors have been elected, even if it exceeds the two (2) year term.

(b) The Board of Directors shall have general supervision and control of all the activities of the Club, and in furtherance of these responsibilities may take whatever actions and promulgate whatever rules and regulations and form and/or appoint whatever committees they in their best judgment find to be necessary to achieve the objectives of the Club, to include making agreements with other organizations and individuals, whether or not such agreements involve expenditures of Club funds or encumbrance of Club assets.

(c) Meetings of the Board of Directors shall be held either in conjunction with the regular business meetings of the Club or as regularly scheduled separate meetings.

(d) Decisions of the Board of Directors shall be made by a simple majority vote. A simple majority of board members present, and voting shall constitute a Quorum of the Board of Directors, and a majority vote of the Quorum shall be sufficient to approve action respecting Club business,

except that for any action resulting in expenditure of Club funds greater than the amount of \$1,000 for non-budgeted items, or encumbrance of Club assets, which in that event, a vote of the full Board of Directors shall be required.

(e) Resignation of any Officer or Director may be accepted by the remaining members of the Board at any meeting of the Club or the Board. If an Officer or Director is absent from three (3) consecutive meetings without legitimate excuse, provided to and accepted by the Board, that position may be declared vacant.

(f) A vacancy for an Officer shall be filled through an election by the members of the Club shall be held within sixty (60) days of the vacancy to fill the expired term.

(g) A vacancy in the Board of Directors shall be filled by election of a new officer to replace the Officer/Board member that has vacated his or her seat. However, if more than two vacancies exist, a special meeting of the Club shall be called, and new Officers/Board members shall be elected to fill the vacancies until the date of the next annual meeting.

## **ARTICLE 7 – DUTIES OF OFFICERS**

(a) President. The President shall preside at all meetings of the Club, and the Board of Directors. The President shall be a member *ex officio*, of all regular and special committees of the club and shall perform such other duties required by the office.

(b) Vice-President. The Vice-President shall perform the duties of the President in the absence of, or at the request of, the President, and as requested by the President, shall assist in performance of the duties of the office of President.

(c) Secretary. The Secretary shall perform or cause to be performed all activities necessary, including maintaining an up-to-date membership roll, the preparation and forwarding of reports required of the Club by the National Rifle Association, Civilian Marksmanship Program, and the Georgia Sport Shooting Association. The Secretary shall also be responsible for re-affiliating the Club annually with the National Rifle Association, Civilian Marksmanship Program and the Georgia Sport Shooting Association. The Secretary shall notify the Board of Directors, and Club members in good standing, of the annual meeting, any special meetings, and all regular meetings of the Club. The Secretary shall keep a true record of all meetings of the Board of Directors, and the Club and shall have custody of the books and papers of the Club, except the Treasurer's book of accounts. The Secretary shall present a membership report at the annual meeting. All applications for membership in the Club shall be made to the Secretary who shall provide the President and Board of Directors all information necessary for an applicant's membership consideration.

(d) Treasurer. The Treasurer shall have charge of all funds of the Club and will place the same in such bank or banks as may be approved by the Board. Such monies shall be withdrawn only by check signed by the Treasurer or in the Treasurer's absence, the President, for the payment of all regular expenses incurred by the Club. The Treasurer shall be responsible for the collection of all dues and fees. The Treasurer shall keep an accurate account of all Club financial transactions and shall render a detailed report with vouchers at any meeting of the Board of Directors when requested and shall present an annual financial report to the Club at the annual meeting.

## **ARTICLE 8 – DISCIPLINE**

(a) No CSSSA Officer or Director may be removed or suspended except by a two-thirds (2/3) vote of Club members in good standing present at a special meeting called specifically for that purpose. No such meeting may be held unless fifteen (15) days notice, in writing, is given to the Officer or Director of the reasons for the proposed removal or suspension, to include the time and place of the special meeting at which such ballot on the Officer's or Director's removal or suspension is to be taken. At such meeting, the Officer or Director shall be given a full hearing.

(b) Any Club member may be suspended or expelled from the Club for any cause deemed sufficient by the Board of Directors by a majority affirmative vote of the Board at any regular or special meetings of the Board of Directors. No vote on suspension or expulsion may be taken unless at least fifteen (15) days' notice in writing has been given to the Club member of the charges preferred and of the time and place of the meeting of the Board of Directors at which such charges shall be considered. At such meeting, the member under charges to be suspended or expelled from the Club will be given a full hearing before the Board of Directors.

(c) Charges against any Officer or member of the Club seeking disciplinary action, including expulsion or suspension, may be brought before the Board of Directors by any Club member in good standing. Any Officer or Director facing disciplinary action shall be automatically recused and excluded from any Board discussions or voting concerning the charges pending against said Officer or Director. All charges requesting disciplinary action by the Board shall be in writing, and clearly state the facts relied upon to support the charges. The charges must be accompanied by any affidavits, exhibits or any other evidence to be used in support of the charges. Such charges shall be filed with the Secretary, who will immediately notify the President. The President will immediately call a meeting of the Board of Directors to hear the charges. The



hearing shall be held within thirty (30) days of the filing of the charges with the Secretary. The Secretary will give at least fifteen (15) days' notice in writing of the meeting to each member of the Board and to the accuser and the accused, which notice will be in writing and will include a copy of the charges as filed and any supporting affidavits, exhibits or other supporting evidence.

#### **ARTICLE 9 – MATCH RULES**

All formal firearms competitions held by the Club will be governed by the rules and regulations established by the sanctioning body for such competitions. However, the Club's Match Director for any event is permitted to make certain changes in the events provided that there is no compromise of any safety regulation or requirement.

#### **ARTICLE 10 – RULES and REGULATIONS**

The Board of Directors shall adopt, publish, and maintain a set of Rules and Regulations which all members and their guests must abide by. These rules shall be appended to the bylaws and will be provided to all members and prospective applicants. Copies of the Rules and Regulations shall be posted on the Club website.

#### **ARTICLE 11 – RESERVED**

#### **ARTICLE 12 – RANGE USE**

(a) The Range will be open to use from sunup to sundown, every day of the week. Members may use the range facilities anytime during these hours of operation as long as the use does not conflict with an event or match posted on the Club website calendar. If a member wishes to reserve a range for a particular event or match, the Member must contact the Chief Range Safety Officer (CRSO) or the Club President to request reservation of a range(s) for a match or special

event. The CRSO or President may approve such a request and if approved, the special event or match will be added to the Club calendar posted on the Club website. If a fee is to be charged to a Member or to the public to attend the match or special event, each person attending must sign a liability waiver form approved by the Board and abide by all Club Range Rules.

(b) All participants and observers of any special event or match must sign a waiver of liability form approved by the Board of Directors. It shall be the responsibility of the member hosting or requesting the special event or match, to obtain a signature on the approved waiver of liability form and return said approved waiver of liability form to the Chief Range Safety Officer within five (5) business days after the special event or match has ended. Failure of the member to obtain signed waivers of liability may result in non-approval of future requests for a special event or match.

(d) Any fees or costs that are required by any sponsoring or governing entity, such as the NRA, will be collected and transmitted to the sponsoring or governing entity by the member hosting or conducting the special event or match.

### **ARTICLE 13 – AMENDMENTS**

Any amendment to these Bylaws may be proposed by the Board of Directors or by any Club member in good standing at any regular meeting of the Club or special meeting called for the purpose. Any such proposed amendment must be voted upon by and approved by the Board of Directors and by a quorum of Club members in good standing at a regular or special meeting called for the purpose, provided that a copy of the approved amendments has been sent to each Club member in good standing by electronic mail to those who have provided an electronic mail address, or by United States mail to those who do not have electronic mail or whose electronic mail was

returned, at least ten (10) days prior to the meeting. A two-thirds ( $2/3$ ) vote of the Club members in good standing present at such meeting will be required to adopt the proposed